



Town of Carberry Tender Opportunity: Contract Electrician All Facilities

Town of Carberry: Tender Opportunity Contract Electrician
[JUNE, 2025](#)

TOWN OF CARBERRY | 44 Main Street Box 130, Carberry, MB R0K 0H0

1. INTRODUCTION

The Town of Carberry is seeking qualified and experienced electrical contractors to provide electrician services for a period of five (5) years. The selected contractor(s) will be responsible for providing maintenance, repair, and installation services for electrical systems at all Town and jointly owned facilities.

2. SCOPE OF WORK

The successful bidder(s) will be required to provide, but not limited to, the following services:

- Routine maintenance and inspection of electrical systems.
- Emergency repair services as needed, with a response time within 12 hours.
- Installation of new electrical systems and upgrades.
- Compliance with all safety and regulatory requirements.
- Troubleshooting and diagnostics of electrical issues.
- Coordination with other service providers as necessary.
- Provision of required parts, fixtures, and supplies.

3. APPLICABLE FACILITIES

- Carberry Plains Community Centre – 500 Stickle Avenue
- Carberry Community Memorial Hall – 224 2nd Avenue
- Carberry Drop In Centre – 132 Main Street
- Carberry North Cypress Library – 115 Main Street
- Old Town Hall – 122 Main Street
- Carberry Plains Museum/Gingerbread House – 520 4th Avenue
- Carberry Fire Hall – 515 4th Avenue
- Carberry Transfer Station – ¼ mile North on PR 351 on RD 85W
- Carberry Ball Diamonds – Corner of Highway 5 and 3rd Avenue
- Carberry Administrative Office – 44 Main Street
- Carberry Public Works Shop – 224 Anson Street

4. CONTRACT TERM

The contract will commence on August 1, 2025, and will continue for a period of five (5) years, ending on July 31, 2030. Extensions may be considered based on performance and mutual agreement.

5. MANDATORY REQUIREMENTS

Interested bidders must meet the following requirements:

- Valid electrical contractor license and certifications.
- Proof of insurance, including general liability and workers' compensation.
- Compliance with local and national electrical codes.
- Minimum of 5 years of experience in commercial/residential/industrial electrical services.
- References from at least three (3) previous clients.
- Availability for emergency services.

6. SUBMISSION REQUIREMENTS

Interested bidders must submit a proposal that includes:

- Company profile and relevant experience.
- Pricing structure (hourly rates, service fees, emergency call-out rates, mileage rates if applicable etc.).
- Percentage over cost for parts, supplies and fixtures. (Cost plus X%).
- List of key personnel and their qualifications.
- Safety procedures and compliance measures.
- References from past clients.
- Copies of necessary licenses and insurance documentation.

7. EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

- Experience and qualifications (30%)
- Pricing and cost-effectiveness (30%)
- Compliance with requirements (20%)
- References and past performance (10%)
- Responsiveness to the RFT (10%)

8. TENDER SUBMISSION DEADLINE

All submissions must be received by July 18, 2025, at 3:00 pm (Local Time). Late submissions will not be considered. Proposals should be submitted electronically to mpfs@townofcarberry.ca or physically delivered to 44 Main Street, Carberry, MB.

9. QUESTIONS & CLARIFICATIONS

Any inquiries regarding this RFT must be submitted in writing to Callie Sudak at mpfs@townofcarberry.ca no later than July 14th. Responses will be provided in the form of an addendum if necessary.

10. RESERVATION OF RIGHTS

The Town of Carberry reserves the right to:

- Reject any or all tenders without assigning reasons.
- Accept a tender in whole or in part.
- Negotiate with shortlisted bidders.
- Withdraw or amend this RFT at any time.

11. ACCEPTANCE OF TERMS

By submitting a tender, the bidder agrees to the terms and conditions outlined in this RFT and acknowledges that Town of Carberry is not obligated to accept the lowest or any bid received, nor are they responsible for any costs associated with bid submissions.

We look forward to receiving your proposals.