



TOWN OF CARBERRY

TENDER OPPORTUNITY:

REMOVAL AND REPLACEMENT OF LIBRARY ENTRANCE STEPS

Town of Carberry: Tender Opportunity Library Steps
JULY, 2025

[COMPANY NAME] | [Company address]

1. Overview

The Town of Carberry is seeking qualified contractors to remove the existing concrete steps and install new wooden steps at the Carberry Library entrance. The new installation must comply with all applicable Manitoba Accessibility Standards and building codes.

2. Scope of Work

The successful bidder will be responsible for:

- Safe demolition and removal of existing concrete steps and railings.
- Disposal of all demolition materials in accordance with local regulations.
- Design and construction of new wooden steps using durable, treated materials.
- Ensuring the new steps are compliant with the **Manitoba Building Code** and **The Accessibility for Manitobans Act (AMA)**, including:
 - Proper rise/run ratios
 - Handrails and guards
 - Slip-resistant surfaces
 - Adequate width and landing space
- Restoration of surrounding landscaping as needed following construction.

3. Site Location

Carberry Library
115 Main Street
Carberry, Manitoba

4. Mandatory Requirements

- Proof of liability insurance and Workers' Compensation coverage.
- Valid Manitoba business license and relevant trade certifications.
- Minimum 3 years of experience in similar accessibility construction projects.
- Adherence to Town safety and conduct standards while on site.

5. Timeline

- Project start date: Spring 2026
- Completion deadline: August 1, 2026

6. Submission Requirements

Interested contractors must submit:

- A detailed quote including labor, materials, and timeline
- Drawings or schematics of the proposed wooden steps
- Company qualifications and relevant experience
- Three (3) references from past clients

7. Evaluation Criteria

Tenders will be evaluated based on:

- Compliance with accessibility standards
- Project cost and value
- Timeline for completion
- Contractor experience and references

8. TENDER SUBMISSION DEADLINE

All submissions must be received by September 5, 2025, at 3:00 pm (Local Time). Late submissions will not be considered. Proposals should be submitted electronically to mpfs@townofcarberry.ca or physically delivered to 44 Main Street, Carberry, MB.

9. QUESTIONS & CLARIFICATIONS

Any inquiries regarding this RFT must be submitted in writing to Callie Sudak at mpfs@townofcarberry.ca no later than August 15th. Responses will be provided in the form of an addendum if necessary.

10. RESERVATION OF RIGHTS

The Town of Carberry reserves the right to:

- Reject any or all tenders without assigning reasons.
- Accept a tender in whole or in part.
- Negotiate with shortlisted bidders.
- Withdraw or amend this RFT at any time.

11. ACCEPTANCE OF TERMS

By submitting a tender, the bidder agrees to the terms and conditions outlined in this RFT and acknowledges that Town of Carberry is not obligated to accept the lowest or any bid received, nor are they responsible for any costs associated with bid submissions.

We look forward to receiving your proposals.